

# Magdalena Adams

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## Summary

- Self-motivated individual with solid educational credentials and a growing commitment in business development and key supply chain areas.
  - Knowledgeable in business administration and process improvement.
  - Versatile and proactive problem solver with excellent interpersonal skills.
  - Highly adaptable to ever changing business environments.
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## Education

Saint Paul University, Philadelphia, PA • May 2019

- **Master of Business Administration (Concentration in Accounting)**
- **Current GPA 3.54/4.0**

Saint Paul University, Philadelphia, PA • Dec 2013

- **Bachelor of Business Administration (Concentration in Accounting)**
  - **GPA 3.96/5.0**
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## Training & Certifications

Saint Paul University, Philadelphia, PA • Oct 2019

- English Language Program (Level 110)

Lawrence Technological University, Southfield, MI • Oct 2017

- Strategic Management Workshop

Lawrence Technological University, Southfield, MI • Oct 2017

- Risk Management and Analysis Workshop

Lawrence Technological University, Southfield, MI • Sept 2017

- Lean Six Sigma Green Belt Certificate

Temple University, Philadelphia, PA • Jun 2016

- Intensive English Language Program
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## Awards

Christian Cultural Mission • 2013 - 2015

- English Program Scholarship
  - Master's Program Scholarship
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## Skills

English & Arabic Communication Skills (verbal and written)  
Interpersonal Skills  
MS Office Suite (Word ,Excel, and PowerPoint)  
Teamwork Orientation  
Planning & Organizing  
Organizational Leadership  
Decision Making  
Prioritizing  
Flexibility